



# Reach Schools

CHOICE & OPPORTUNITY  
FOR EVERY CHILD

Reach Schools  
53-55 High Street  
Feltham  
TW13 4AB  
T: 020 8893 1099  
E: [info@reachacademy.org.uk](mailto:info@reachacademy.org.uk)  
W: [www.reachschoools.uk](http://www.reachschoools.uk)

Dear families,

Thank you for your patience whilst we moved to our new online booking system. Unfortunately our provider had a system wide issue which impacted all schools at the start of term which caused some disruption to bookings - these issues are now resolved and we hope you have been able to since use the system.

## Emergency ASC

Please note that we have an "emergency ASC" option from 3.30-4.30pm only that can be booked via MCAS within 24 hours and is £10. All other bookings and cancellations must be made 24 hours in advance of the session. We are unable to provide breakfast club as an emergency booking or ASC beyond 4.30pm with less than 24 hours notice due to planning catering and staffing.

## Tax free childcare

There is one key change we wanted to make you aware of which is that when you make a tax free childcare payment we need you to email us to tell us how you want the payment to be distributed between the different club options on your MCAS (My Child At School) account.

The options are as follows:

- Breakfast Club
- Full ASC 3-6pm
- Short ASC 3.30-4.30pm
- Club ASC 4.30-6pm (this would be if your child is in another club 3.30-4.30pm only)

Please email [keerthi.nambiar@reachacademy.org.uk](mailto:keerthi.nambiar@reachacademy.org.uk) once you have made your payment with your child's name, your payment reference and where you want the amounts credited.

Please note it will take 7-10 working days from you crediting our account for this to be applied to your MCAS account. There are instructions below on how to make a payment with tax free childcare.

## Enrolling your child

Please see a [guide here](#) for enrolling your child.

Please note that all sessions need to be paid for in advance, and booked 24 hours in advance of the session. Cancellations also need to be made 24 hours in advance and refunds cannot be made for on the day cancellations.

Full session Afterschool-6pm (Snack provided)	£11 per session
Short session Afterschool-4.30pm	£5 per session
Club session 4.30-6pm (Snack provided, for children booked into a club until 4.30pm)	£7 per session
Breakfast Club	£5 per session

## *Reflect – Endeavour – Aspire – Show Courage – Have Fun*

Reach Schools is a charitable company limited by guarantee and registered in England and Wales. Company No: 7634106. Registered address: 53-55 High Street, Feltham, Middlesex. TW13 4AB



# Reach Schools

CHOICE & OPPORTUNITY  
FOR EVERY CHILD

Reach Schools  
53-55 High Street  
Feltham  
TW13 4AB  
T: 020 8893 1099  
E: [info@reachacademy.org.uk](mailto:info@reachacademy.org.uk)  
W: [www.reachschoools.uk](http://www.reachschoools.uk)

From 7.30am	
-------------	--

If you have any questions about Kid Space @Reach please contact Beatrice Desire at [kidspace@reachacademy.org.uk](mailto:kidspace@reachacademy.org.uk). For questions around MyChildAtSchool or for help with login details please contact the Front Office.

**Beatrice Desire**  
**Kid Space Lead**  
T: 02088931099



*Reflect – Endeavour – Aspire – Show Courage – Have Fun*

Reach Schools is a charitable company limited by guarantee and registered in England and Wales. Company No: 7634106. Registered address: 53-55 High Street, Feltham, Middlesex. TW13 4AB



# Reach Schools

CHOICE & OPPORTUNITY  
FOR EVERY CHILD

Reach Schools  
53-55 High Street  
Feltham  
TW13 4AB  
T: 020 8893 1099  
E: [info@reachacademy.org.uk](mailto:info@reachacademy.org.uk)  
W: [www.reachschoools.uk](http://www.reachschoools.uk)

## Guidance on paying for wraparound care with Tax Free Childcare

We accept tax free childcare payments for Kidspace which is our wraparound offer for breakfast and afterschool club.

To apply for tax free childcare please visit and follow the link below, it takes around 20 minutes to apply. Once approved and setup you will be able to sign in and transfer funds.

<https://www.gov.uk/apply-for-tax-free-childcare>

To make a transfer to Reach Academy Feltham with tax free childcare please visit:

<https://www.gov.uk/sign-in-childcare-account>

1. Once signed in please click through to your "tax free childcare account":

**GOV.UK** The childcare service

**BETA** This is a new service - your [feedback](#) will help us to improve it. [Get help](#) [Sign out](#)

## Your childcare service account

[I'm new to the childcare service, what do I do first?](#)

**Reconfirmation**  
Confirm your details are up to date every 3 months. Do this between 20 November 2025 and 17 December 2025

**Your Tax-Free Childcare account**  
Manage your Tax-Free Childcare account, pay money in, select and pay childcare providers or make a withdrawal

**Free Childcare For Working Parents**  
View your Free Childcare For Working Parents codes

2. This will then show any children you have registered, click "manage account".

**GOV.UK** The childcare service

**BETA** This is a new service - your [feedback](#) will help us to improve it. [Get help](#) [Sign out](#)

## Your Tax-Free Childcare accounts

Child's name	Balance		
<input type="text"/>	<input type="text"/>	<a href="#">Manage account</a>	<a href="#">View transactions</a>
<input type="text"/>	<input type="text"/>	<a href="#">Manage account</a>	<a href="#">View transactions</a>

[Homepage](#)

*Reflect – Endeavour – Aspire – Show Courage – Have Fun*

Reach Schools is a charitable company limited by guarantee and registered in England and Wales. Company No: 7634106. Registered address: 53-55 High Street, Feltham, Middlesex. TW13 4AB



- You will see how much money you have in your account. If you want to pay money into the account please click the link and follow the instructions to bank transfer to your tax free childcare account.

**!** For weekly/monthly payments no longer required, select the 'Change or cancel payment' link. Then select 'Cancel this payment' link on the next screen.

## Summary for

### Money in this account

Paid in by you	Government top-up	Total balance	Cleared funds
110	27.50	137.50	137.50

[Pay money in](#) [Withdraw your money](#)

You can get a maximum government top-up of £500 for this entitlement period. You've £375 left for this period.

- If you scroll down the page you will see a way to setup your childcare provider in green.

### Payments to your childcare providers

Check you have enough cleared funds in your childcare account before making a payment to your childcare provider.

If you are making a regular payment to your childcare provider, the money needs to be shown as cleared funds the day before the payment is due to go out.

Your payments will be sent to your childcare provider's bank account. You should tell them that the payment reference for your child is:

[Redacted]

▶ [What to do if you employ a nanny](#)

Childcare providers	Payment amount	Frequency	Manage payments
---------------------	----------------	-----------	-----------------

[Redacted]

[Remove](#)

[Set up new payment](#)

[Add a childcare provider](#)

[Back to your Tax-Free Childcare accounts](#)

*Reflect – Endeavour – Aspire – Show Courage – Have Fun*

Reach Schools is a charitable company limited by guarantee and registered in England and Wales. Company No: 7634106. Registered address: 53-55 High Street, Feltham, Middlesex. TW13 4AB



# Reach Schools

CHOICE & OPPORTUNITY  
FOR EVERY CHILD

Reach Schools  
53-55 High Street  
Feltham  
TW13 4AB  
T: 020 8893 1099  
E: [info@reachacademy.org.uk](mailto:info@reachacademy.org.uk)  
W: [www.reachschoools.uk](http://www.reachschoools.uk)

5. Please type in TW13 4AB and choose either Reach Academy Feltham or Reach Academy Hanworth Park

## Your search results

- Reach Academy Feltham - 53-55 High Street, Feltham, TW134AB
- Junior Adventures Group @ Reach Academy TW13 - Reach Academy, Fern House 53-55, Feltham, TW134AB
- Reach Academy Hanworth Park - High Street, Feltham, TW134AB
- Bright Minds Academy Feltham - Reach Academy Feltham, 53-55 High Street, Feltham, TW134AB

▶ [Can't find your childcare provider?](#)

Continue

[Back to summary](#)

6. Confirm you wish to add this childcare provider to your account

## Search for a childcare provider

Do you want to add this childcare provider for another child?

Yes  No

Continue

[Homepage](#)

*Reflect – Endeavour – Aspire – Show Courage – Have Fun*

Reach Schools is a charitable company limited by guarantee and registered in England and Wales. Company No: 7634106. Registered address: 53-55 High Street, Feltham, Middlesex. TW13 4AB



# Reach Schools

CHOICE & OPPORTUNITY  
FOR EVERY CHILD

Reach Schools  
53-55 High Street  
Feltham  
TW13 4AB  
T: 020 8893 1099  
E: [info@reachacademy.org.uk](mailto:info@reachacademy.org.uk)  
W: [www.reachschoools.uk](http://www.reachschoools.uk)

7. You will now see the school added to your profile and your unique payment reference shown in blue.

## Payments to your childcare providers

Check you have enough cleared funds in your childcare account before making a payment to your childcare provider.

If you are making a regular payment to your childcare provider, the money needs to be shown as cleared funds the day before the payment is due to go out.

Your payments will be sent to your childcare provider's bank account. You should tell them that the payment reference for your child is:

▶ [What to do if you employ a nanny](#)

Childcare providers	Payment amount	Frequency	Manage payments
Reach Academy Feltham	<a href="#">Remove</a>		<a href="#">Set up new payment</a>

[Add a childcare provider](#)

*Reflect – Endeavour – Aspire – Show Courage – Have Fun*

Reach Schools is a charitable company limited by guarantee and registered in England and Wales. Company No: 7634106. Registered address: 53-55 High Street, Feltham, Middlesex. TW13 4AB



# Reach Schools

CHOICE & OPPORTUNITY  
FOR EVERY CHILD

Reach Schools  
53-55 High Street  
Feltham  
TW13 4AB  
T: 020 8893 1099  
E: [info@reachacademy.org.uk](mailto:info@reachacademy.org.uk)  
W: [www.reachschoools.uk](http://www.reachschoools.uk)

8. Click setup new payment
9. You can now transfer funds from your account to the school by completing the information below - once you have transferred please email [keerthi.nambiar@reachacademy.org.uk](mailto:keerthi.nambiar@reachacademy.org.uk) to confirm. **Please also confirm how you want the funds to be distributed - the options are as follows:**

- **Breakfast Club**
- **Full ASC 3-6pm**
- **Short ASC 3.30-4.30pm**
- **Club ASC 4.30-6pm**

## Pay childcare provider

If you set up a monthly or weekly payment, the first payment date may be affected by weekends and bank holidays. If your payment date is not available, we will let you know the earliest possible date.

Payments should show in your providers account within 24 hours, but this may vary depending on their bank.

### Payment amount

£

- Monthly
- Weekly
- One-off

### First payment date

For example, 10 10 2025

Day    Month    Year

[Cancel this payment](#)

10. The amount will then be applied to your My Child At School account within 7-10 working days (not including school holidays).

*Reflect – Endeavour – Aspire – Show Courage – Have Fun*

Reach Schools is a charitable company limited by guarantee and registered in England and Wales. Company No: 7634106. Registered address: 53-55 High Street, Feltham, Middlesex. TW13 4AB